

**LEE MEMORIAL LIBRARY
Special Meeting of the
BOARD OF TRUSTEES
Thursday, August 15, 2019**

Call to order

Catherine Shaw called the meeting to order. Present at the meeting were: Catherine Shaw, Jill Webb, Audrey Flynn, Jackie McSwiggan, Liz Simendinger, Library Director Susan McCaffery Wilkinson and Executive Administrator Patricia Durso. Absent: Mayor Ari Bernstein, Sandy Desmond, Melissa Duncan, Sheila H. Granowitz,

Open Public Meeting

The meeting was properly noticed according to the Open Public Meeting Act and was announced by Catherine Shaw as open to the public at 7:04PM.

Financial Reports

FINAL Bill List for August 2019

The Board reviewed the August Bill List for **\$39,660.38** out of the Operating Account and **\$0.00** out of the Capital Account.

Motion to approve the bill list by Jackie McSwiggan and seconded by Liz Simendinger.

The Roll Call vote yielded approval, as follows:

	Yes	No	Abstain	Not Present
Melissa Duncan, Vice President				X
Jill Webb, Treasurer	X			
Sandy Desmond, Secretary				X
Audrey Flynn	X			
Sheila H. Granowitz				X
Liz Simendinger	X			
Jackie McSwiggan, Superintendent's Rep.	X			
Mayor Ari Bernstein				X
Catherine Shaw, President	X			

Review of Audit of Financial Statements Through December 31, 2018

The Board reviewed the Report of Audit on Financial Statements for the Year Ended December 31, 2018 as prepared by Ferraioli, Wielkottz, Cerullo & Cuva, P.A., Certified Public Accountants. It was noted that no recommendations were made regarding the library's financial reporting.

Motion to accept the Report by Jackie McSwiggan and seconded by Jill Webb.

The Roll Call vote yielded approval, as follows:

	Yes	No	Abstain	Not Present
Melissa Duncan, Vice President				X
Jill Webb, Treasurer	X			
Sandy Desmond, Secretary				X
Audrey Flynn	X			
Sheila H. Granowitz				X
Liz Simendinger	X			
Jackie McSwiggan, Superintendent's Rep.	X			
Mayor Ari Bernstein				X
Catherine Shaw, President	X			

Transfer of Funds for Purposes Outlined in the Capital Budget

Motion to approve a transfer of funds from the operating to the capital account for purposes outlined in the Capital budget by Liz Simendinger and seconded by Jill Webb.

The Roll Call vote yielded approval, as follows:

	Yes	No	Abstain	Not Present
Melissa Duncan, Vice President				X
Jill Webb, Treasurer	X			
Sandy Desmond, Secretary				X
Audrey Flynn	X			
Sheila H. Granowitz				X
Liz Simendinger	X			
Jackie McSwiggan, Superintendent's Rep.	X			
Mayor Ari Bernstein				X
Catherine Shaw, President	X			

Stipend for Summer Associate

Motion to approve a stipend for Claire Trainor as a summer Circulation Page by Liz Simendinger and seconded by Jackie McSwiggan.

The Roll Call vote yielded approval, as follows:

	Yes	No	Abstain	Not Present
Melissa Duncan, Vice President				X
Jill Webb, Treasurer	X			
Sandy Desmond, Secretary				X
Audrey Flynn	X			

Sheila H. Granowitz				X
Liz Simendinger	X			
Jackie McSwiggan, Superintendent's Rep.	X			
Mayor Ari Bernstein				X
Catherine Shaw, President	X			

Adjournment

The Board of Trustees' meeting closed at 7:13PM on a motion by Audrey Flynn and seconded by Jill Webb. All present voted in favor.

Next Meeting:

Special Meeting: Thursday, September 19 at 7:00PM

Submitted By:

Patricia Durso

Executive Administrator