Call to order
Catherine Shaw called the meeting to order. Present at the meeting were: Mayor Ari Bernstein, Sandy Desmond, Executive Administrator Patricia Durso, Audrey Flynn, Sheila H. Granowitz, Jackie McSwiggan, Liz Simendinger, Catherine Shaw, Jill Webb and Library Director Susan McCaffery Wilkinson. Absent: Melissa Duncan

Open Public Meeting
The meeting was properly noticed according to the Open Public Meeting Act and was announced by Catherine Shaw as open to the public at 7:02 PM.

Approval of Minutes
The June 20, 2019 regular meeting minutes were reviewed. Minutes were approved on a motion by Jackie McSwiggan and seconded by Sheila Granowitz. Sandy Desmond, Melissa Duncan and Catherine Shaw abstained, all others voted in favor.

Financial Reports
Account Balances’ Report Ending June 30, 2019
Treasurer’s Report for June 2019 Operating Account
FINAL Bill List for June 2019
Bill List for July 2019

The Board reviewed the July Bill List for $35,124.98 out of the Operating Account and $0.00 out of the Capital Account.

Motion to approve the bill list by Liz Simendinger and seconded by Jill Webb.

The Roll Call vote yielded approval, as follows:

<table>
<thead>
<tr>
<th>Name</th>
<th>Yes</th>
<th>No</th>
<th>Abstain</th>
<th>Not Present</th>
</tr>
</thead>
<tbody>
<tr>
<td>Melissa Duncan, Vice President</td>
<td></td>
<td></td>
<td></td>
<td>x</td>
</tr>
<tr>
<td>Jill Webb, Treasurer</td>
<td></td>
<td>x</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sandy Desmond, Secretary</td>
<td></td>
<td>x</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Audrey Flynn</td>
<td></td>
<td>x</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sheila H. Granowitz</td>
<td></td>
<td>x</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Liz Simendinger</td>
<td></td>
<td>x</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jackie McSwiggan, Superintendent’s Rep.</td>
<td>x</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mayor Ari Bernstein</td>
<td></td>
<td>x</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Catherine Shaw, President</td>
<td></td>
<td>x</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Correspondence
Letter received from Peggy and Lou Hinchliffe thanking the library for the Shakespeare program and praising library staff efforts; a donation was included.

Administrator's Report
Statistics and Adult Program Report
Youth Services Programming Report
Circulation Trends
Traffic

Details are contained within the reports identified above, as prepared and furnished by Executive Administrator Patricia Durso.

The Trustees thanked Patricia Durso and the Library staff for a great job with the “Shakespeare in Our Park” event. For next year's performance, two improvements would be to extend the sound system to the picnic area and remind patrons to bring tall folding chairs only. The play was very well attended with 325 plus patrons and enjoyed by all.

Committee Reports

1. Board Liaison to the Friends of the Library (FOL)
Liaison: Sheila Granowitz and Liz Simendinger
Current Financial Status: Bank Balance: $23,960*
Proceeds from Book Sales for the month of June were $603*
Annual Fund Drive - Received YTD: $14,234*
*All figures stated are rounded to the nearest dollar.

The complimentary commuter bookstand at the Allendale train station is near completion.

2. Communications Committee
Members: Audrey Flynn, Sheila Granowitz and Liz Simendinger
Chair: Liz Simendinger
Report: Liz is coordinating the Library's participation in the Holiday Observer's Centennial Parade on September 7. Patty to ask Emily to identify any children interested in marching with the Library. Jackie to ask if the Library could be included in the Borough float.

3. Facilities Committee
Members: Mayor Ari Bernstein, Audrey Flynn and Jackie McSwiggan
Chair: Audrey Flynn
Report: Nothing new to report.
4. **Finance Committee**  
   Members: Sandy Desmond, Audrey Flynn and Jill Webb  
   Chair: Jill Webb  
   Report: The audit report is available and has been distributed to all Trustees. Review to accept the report to be discussed at the next Board meeting.

5. **Human Resource Committee**  
   Members: Melissa Duncan, Catherine Shaw and Jill Webb  
   Chair: Catherine Shaw  
   Report: Nothing new to report.

6. **Nominating Committee**  
   Members: Sandy Desmond, Sheila Granowitz and Liz Simendinger  
   Chair: Sheila Granowitz  
   Report: Nothing new to report.

7. **Policies and Procedures Committee**  
   Members: Melissa Duncan, Jackie McSwiggan and Catherine Shaw  
   Chair: Melissa Duncan  
   Report: Nothing new to report.

8. **Strategic and Capital Planning Committee**  
   Members: Melissa Duncan, Jackie McSwiggan, Catherine Shaw and Jill Webb  
   Chair: Catherine Shaw  
   Report: Committee met with the facilities committee to review the preliminary construction bond act guidelines. Finalized guidelines expected to be posted in November with a 90-day window to submit applications.

**Mayor & Council Agenda Items**  
The Mayor is pleased to report the Borough’s contract to sell part of the property at 220 and 230 West Crescent has moved out of due diligence.

**New Business**  
Nothing new to report.

**Unfinished Business**  
Expressed interest by the community to include passport services as part of the library. Audrey to spearhead this project and submit an application to the US Department of State.

**Adjournment**  
The Board of Trustees’ meeting closed at 7:43PM on a motion by Jackie McSwiggan and seconded by Sheila Granowitz. All present voted in favor.

**Next Meeting:**  
Special Meeting: Thursday, August 15 at 7:00PM

Submitted By:
Sandy Desmond
Secretary