

LEE MEMORIAL LIBRARY
Special Meeting of the
BOARD OF TRUSTEES
Thursday, February 16, 2018

Call to order

Catherine Shaw called the meeting to order. Present at the meeting were: Catherine Shaw, Sandy Desmond, Melissa Duncan, Executive Administrator Patricia Durso, Audrey Flynn, and Jill Webb. Absent: Chris Martin, Sheila Granowitz, Liz Simendinger, Liz White.

Open Public Meeting

The meeting was properly noticed according to the Open Public Meeting Act and was announced by Catherine Shaw as open to the public at 12:37PM.

Interim Bills List

The Board reviewed the Interim Bills List for **\$348.13** out of the Operating Account.

Motion to approve the bill list by Melissa Duncan and seconded by Jill Webb.

The Roll Call vote yielded approval, as follows:

	Yes	No	Abstain	Not Present
Chris Martin, Vice President				X
Jill Webb, Treasurer	X			
Sandy Desmond, Secretary	X			
Audrey Flynn	X			
Sheila H. Granowitz				X
Liz Simendinger				X
Mayor Liz White				X
Melissa Duncan, Superintendent's Rep.	X			
Catherine Shaw, President	X			

Circulation Position

A Circulation Assistant will be relocating overseas in the spring. In order to provide for a smooth transition of duties the Board passed a resolution approving the hiring of a new associate, effective March 1, 2018.

Adjournment

The Board of Trustees' meeting closed at 12:41PM on a motion by Jill Webb and seconded by Sandy Desmond. All present voted in favor.

Next Meeting:

Regular Business Meeting: Wednesday, February 28, 2018 at 7:30PM

Submitted By:

Sandy Desmond
Secretary