

**LEE MEMORIAL LIBRARY
Special Meeting of the
BOARD OF TRUSTEES
Wednesday, August 16, 2017**

Call to order

Catherine Shaw called the meeting to order. Present at the meeting were: Catherine Shaw, Sandy Desmond, Executive Administrator Patricia Durso, Sheila H. Granowitz, Chris Martin and Jill Webb. Absent: Melissa Duncan, Audrey Flynn, Cathy Squasoni and Mayor Liz White

Open Public Meeting

The meeting was properly noticed according to the Open Public Meeting Act and was announced by Catherine Shaw as open to the public at 7:33PM.

Approval of Minutes

The July 19, 2017 regular meeting minutes were reviewed. Minutes were approved on a motion by Sheila Granowitz and seconded by Chris Martin. All present voted in favor.

Financial Reports

Bill List for August 2017

The Board reviewed the August Bill List for **\$36,365.19** out of the Operating Account and **\$0.00** out of the Capital Account. The Board made recommendations in regards to the appearance of the bill list. The administrator and the bookkeeper will effect such changes beginning with the September reports.

Motion to approve the bill list by Jill Webb and seconded by Sheila Granowitz.

The Roll Call vote yielded approval, as follows:

	Yes	No	Abstain	Not Present
Chris Martin, Vice President	x			
Jill Webb, Treasurer	x			
Sandy Desmond, Secretary	x			
Audrey Flynn				x
Sheila H. Granowitz	x			
Cathy Squasoni				x
Mayor Liz White				x
Melissa Duncan, Superintendent's Rep.				x
Catherine Shaw, President	x			

Resolutions

2017 R10 was approved accepting the resignation of the Youth Services Assistant.
2017 R11 was approved to increase the hourly wages for the Program Coordinator.

Executive Session

Motion to enter Executive Session to discuss human resources at 8:08PM by Chris Martin and seconded by Sheila Granowitz. Executive Session ended at 8:26PM on a motion by Jill Webb and seconded by Chris Martin.

Adjournment

The Board of Trustees Meeting closed at 8:31PM on a motion by Chris Martin and seconded by Jill Webb. All present voted in favor.

Next Meeting:

Regular Business Meeting: Wednesday, September 20, 2017 at 7:30PM

Submitted By:
Sandy Desmond
Secretary